

**April 6, 2017  
7:30 P.M.**

**Board of Directors**  
School District of Haverford Township  
Oakmont Administration Building  
50 East Eagle Road  
Havertown, PA 19083

## **REGULAR MEETING MINUTES**

### Board Members Present

Mr. Denis Gray, President  
Ms. Patricia Giambuzzi, Vice-President  
Dr. Kimberly Allen-Stuck  
Mr. Russell Bilotta  
Mr. Lawrence Feinberg  
Mr. Ari Flaisher  
Dr. James Goldschmidt  
Mr. Philip Hopkins  
Dr. Joseph Martin

### Staff Members Present

Mr. Fred Brown, Director of Data and Assessment  
Dr. Valerie Burnett, Director of Pupil Services and Special Education  
Mr. Richard Henderson, Business Manager/Board Secretary  
Mr. Gregg A. Parker, Director of Human Resources and General Counsel  
Dr. Maureen Reusche, Superintendent  
Ms. Jennifer Saksa, Director of Curriculum and Instruction

### Others Present

Ms. Annabelle Lindt, Student Representative  
Ms. Laura Seavey, Student Representative

MEETING OPENED	Mr. Gray called the meeting to order at 7:31 P.M. in the Board Conference Room of the Oakmont Administration Building.
PUBLIC SESSION	There were no speakers at this meeting.
CONFERENCE MTG.	<ol style="list-style-type: none"><li>1. Recognition of the Hi-Q Team Dr. Maureen Reusche</li><li>2. Immunization Update Dr. Valerie Burnett</li><li>3. Math Coaching Update Ms. Jennifer Saksa and Dr. Jeff Nesbitt</li></ol>
MINUTES	Mr. Feinberg moved, seconded by Mr. Bilotta, to approve the official minutes from the March 16, 2017 Regular Public Board Meeting. <i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i>
BUDGET TRANSFERS	Mr. Bilotta moved, seconded by Dr. Allen-Stuck, to approve Budget Transfers in the amount of \$360. <i>Roll Call vote in favor: 9 aye, 0 nay. Motion carried.</i>

DISBURSEMENTS	<p>Mr. Bilotta moved, seconded by Ms. Giambuzzi, to ratify disbursements totaling \$2,160,441.71 for general fund expenditures.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p> <p>Mr. Bilotta moved, seconded by Mr. Flaisher, to approve ACH payments totaling \$352,894.08 and authorize proper officers of the Board to pay these bills from the General Fund Account.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p> <p>Mr. Feinberg moved, seconded by Dr. Allen-Stuck, to approve bills presented on Check Register (checks #117263 - #117404) dated April 7, 2017 totaling \$550,756.66 and authorize proper officers of the Board to pay these bills from the General Fund Account.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>
DCTS BUDGET	<p>Ms. Giambuzzi moved, seconded by Mr. Feinberg, to approve approve the budget and adopt Resolution No. 56 for the Delaware County Vocational-Technical Schools for the 2017-2018 fiscal year in the amount of \$13,226,055. (Haverford's share: \$618,663)</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>
CONSULTING AGREEMENT	<p>Ms. Giambuzzi moved, seconded by Mr. Bilotta, to ratify a consulting agreement with Gallagher Benefit Services, Inc. for a one year term beginning March 1, 2017.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>
PROJECT MANAGEMENT AGREEMENT	<p>Mr. Feinberg moved, seconded by Mr. Flaisher, to approve an agreement with CB Development to provide project management and owner representation services as stipulated, subject to legal review.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>
WARRANTY CLAIM SETTLEMENT AGREEMENT	<p>Ms. Giambuzzi moved, seconded by Mr. Bilotta, to approve a Warranty Claim Settlement Agreement together with and incorporating AIA Document A-107 with AstroTurf Corporation and authorize proper officers of the Board and Administration to execute such documents and take necessary actions to effectuate the terms of the Agreements, contingent upon legal review and acceptance of both Agreements.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>
SPECIAL EDUCATION	<p>Dr. Allen-Stuck moved, seconded by Mr. Bilotta, to accept the recommendation of special counsel and authorize settlement of pending special education administrative proceedings <b>18618-16-17 KE</b> for reimbursement of legitimate educational expenses not to exceed \$25,000.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>
AGREEMENT AND RELEASE	<p>Mr. Bilotta moved, seconded by Mr. Flaisher, to approve an Agreement and Release with regard to employee #2524 and authorize proper officers of the Board to execute such documents and take necessary actions to effectuate the Agreement, subject to legal review.</p> <p><i>Voice vote in favor: 9 aye, 0 nay. Motion carried.</i></p>

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**SUPERINTENDENT'S REPORT**

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**1 - Mr. Gray moved, seconded by Mr. Flaisher, to accept the following retirements:**

Accept a retirement from the following professional employees:

Kathleen Dias, Middle School World Language teacher, effective at the end of the 2016-17 school year (45 years).

Geraldine Fish, High School guaranteed substitute teacher, effective at the end of the 2016-17 school year (29.5 years).

Lloyd Hoffman, High School Technical Education teacher, effective at the end of the 2016-17 school year (24 years).

Faith Irons, High School Family and Consumer Sciences teacher, effective June 30, 2017 (44 years).

Ellen Irwin, Middle School Special Education teacher, effective at the end of the 2016-17 school year (38 years).

Susan O'Grady, Middle School Math teacher, effective June 30, 2017 (27 years).

Sharon Reed, High School World Language teacher, effective at the end of the 2016-17 school year (39 years).

Ronna Scheier, Middle School Guidance counselor, effective at the end of the 2016-17 school year (29.5 years).

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

**2 - Mr. Feinberg moved, seconded by Mr. Bilotta, to accept the following resignations:****a - Accept resignations from the following professional employees:**

Kristine Gregg, per diem substitute teacher, effective March 31, 2017; accepted other employment.

Lindsey McKee, Middle School guaranteed substitute teacher, effective March 21, 2017; personal.

**b - Accept a resignation from the following classified employees:**

Rona Bridgeford, part-time bus assistant, effective February 17, 2017; personal.

Rosemarie Marley, part-time bus assistant, effective April 7, 2017; personal.

Pollie Ross, Manoa School elementary building assistant, effective March 24, 2017; personal.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

3 - Ms. Giambuzzi moved, seconded by Mr. Flaisher, to approve the following appointments:

- a - Approve employment of the following professional applicant as substitute teacher on extended assignment:

Extended substitute teacher – effective on or about March 27, 2017 through the end of the 2016-17 school year:

<u>Name/Position</u>	<u>Rate</u>
Jennifer Hillman Art (replacement – High School)	\$272.74/day

- b - Approve the following properly certificated person as a guaranteed daily substitute teacher to work each remaining school day during the 2016-17 school year as indicated below subject to other interim assignments:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Brittany Grabois Middle School	4/19/17	\$137.50/day

- c - Approve employment of the following classified applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Amy Kraiza Instructional assistant (full-time, 6.5 hrs./day, 10 months) (new position – Chestnutwold School)	3/22/17	\$17.58/hr.
Laura Schultz Instructional assistant (full-time, 6.5 hrs./day, 10 months) (new position – Lynnewood School)	3/27/17	\$17.58/hr.

- d - Approve employment of the following part-time hourly applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Ahren Potratz Drama Club – Director sponsor (replacement – High School)	2016-17	\$34.13/hr. To a maximum of 130 total hours, prorated
William Whitney Varsity softball coach (replacement – High School)	2016-17	\$35.75/hr. To a maximum of 130 total hours, prorated

d - Approve employment of the following part-time hourly applicants (continued):

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Kelly Brennan Guide Federal School Program	4/17/17	\$13.31/hr. To a maximum of \$366.03
Sarah Farnsworth Guide Federal School Program	4/17/17	\$13.31/hr. To a maximum of \$366.03
Donna Lunny Guide Federal School Program	4/17/17	\$13.31/hr. To a maximum of \$366.03
Beverly Rorer Guide Federal School Program	4/17/17	\$13.31/hr. To a maximum of \$292.82

e - Approve the following change in rate and/or status for the following professional employees:

Kimberly Conboy, from Middle School guaranteed substitute teacher to Middle School Math extended substitute teacher, effective March 27, 2017 through the end of the 2016-17 school year at a daily rate of \$272.74 (replacement).

Brittany Grabois, from Middle School Family and Consumer Science extended substitute teacher to Middle School Family and Consumer Science long-term substitute teacher, effective November 3, 2016 through April 18, 2017 at a yearly salary of \$53,220, prorated (replacement).

Clifton Hood, from High School guaranteed substitute teacher to High School Social Studies extended substitute teacher, effective April 3, 2017 through the end of the 2016-17 school year at a daily rate of \$272.74 (replacement).

Patricia Notte, from High School part-time (.5) guaranteed substitute teacher to High School part-time (.5) long-term substitute teacher, effective January 30, 2017 through the end of the 2016-17 school year at a yearly salary of \$59,900, prorated (replacement).

Megan Rooney, from Middle School guaranteed substitute teacher to Middle School Special Education extended substitute teacher, effective March 22, 2017 through the end of the 2016-17 school year at a daily rate of \$272.74 (replacement).

f - Approve placing the following qualified persons on the per diem substitute list:

<u>Teachers:</u>	Colleen Carmody	David Wesler
<u>Bus assistants:</u>	Rona Bridgeford	Edward Preston

g - Approve placing the following qualified person on the homebound tutor list:

Andrea Quinn

- h- Approve placing the following applicant as bus driver trainee:

Edward Preston

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

- 4 - Mr. Bilotta moved, seconded by Mr. Flaisher, to approve the following leaves of absence:

- a - Approve a request for a Family and Medical Leave Act and child-rearing leave of absence for the following employee:

Jennifer Borck-Hadley, High School Social Studies teacher, effective April 3, 2017 through the end of the 2016-17 school year. She will use accumulated leave as necessary and available.

- b - Approve requests for a Family and Medical Leave Act leave of absence for the following employee:

Kimberly Cox, High School/Middle School World Language teacher, effective May 18, 2017 through the end of the 2016-17 school year. She will use accumulated leave as necessary and available.

- c - Approve a request for Family and Medical Leave Act leave of absence for the following employee:

Donna Livanos, Chestnutwold School full-time instructional assistant, effective March 10, 2017 through April 7, 2017. She will use accumulated leave as necessary and available.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

- 5 - Mr. Flaisher moved, seconded by Mr. Gray, to approve the following professional employee contract.

The following Temporary Professional Employee has fulfilled the three-year probationary period required by law and having received satisfactory ratings during this period, is eligible to receive their Professional Employee contract effective April 1, 2017:

Lauren Gallagher      Coopertown School

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

- 6 - Ms. Giambuzzi moved, seconded by Mr. Flaisher, to adopt the following textbooks:

"Chemistry, AP Edition" (2018)  
Author: Zumdahl, Zumdahl, DeCoste

"Campbell Biology In Focus 2nd ed, AP Edition" (2017)  
Author: Urry, Cain, Wasserman, Minorsky, Reece

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

- 7 - Ms. Giambuzzi moved, seconded by Dr. Allen-Stuck, to approve the following student educational excursions:

High School World Affairs Club, approximately 10 students, to the Model Arab League Conference at Georgetown University, Washington, D.C. on Friday, April 21 through Sunday, April 23, 2017.

High School World Affairs Club, approximately 4 students, to the National Competition at the National Press Club in Washington, D.C. on Friday, April 28 through Saturday, April 29, 2017.

High School Girls' HUDA team, approximately 15 students, to Watchung Regional High School Spring Fling, Warren, NJ, on Sunday, April 23, 2017.

Middle School 8<sup>th</sup> grade Gold Team, approximately 155 students, to Camp Lindenmere, Henryville, PA on Wednesday, June 7 through Friday, June 9, 2017.

*Voice vote in favor:*

*9 aye, 0 nay. Motion carried.*

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#### END OF SUPERINTENDENT'S REPORT

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MEETING ADJOURNED Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to adjourn the meeting at 8:56 P.M.

*Voice vote in favor:*

*9 aye, 0 nay. Motion carried.*

The next regularly scheduled meeting of the Board of Directors for the School District of Haverford Township will be held Thursday, April 20, 2017 at 7:30 P.M. in the Board Conference Room of the Oakmont Administration Building.

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Richard T. Henderson, Board Secretary

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Date